



भारत सरकार/ GOVERNMENT OF INDIA

कौशल विकास एवं उद्यमशीलता मंत्रालय/MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP

प्रशिक्षण महानिदेशालय/DIRECTORATE GENERAL OF TRAINING

राष्ट्रीय कौशल प्रशिक्षण संस्थान (महिलाओं) / NATIONAL SKILL  
TRAINING INSTITUTE(WOMEN)

साल्ट लेक सिटी, सी.पी.-16, सेक्टर-5, कोलकाता- 700091

SALT LAKE CITY, CP-16, SECTOR -5, KOLKATA – 700091

Phone :033-23673673

E-mail: nstiwbkolkata@gmail.com; visit: www.nstiwbkolkata.gov.in

F. No. T-11012/21/2022-O/o NSTI(W) KOLKATA

17-11-2022



### Office Order

As per the guidelines for engaging Guest Faculty at NSTI's under DGT, MSDE regarding DGT letter No. DGT/T-11025/28/2022-CFI dated 20-10-2022 a Selection Committee is formed to engage Guest Faculty in this Institute as the following :

SI No	Name of Official	Designation
1	N R Aravindan, Regional Director	Chairman
2	Ashim Roy, Deputy Director	Member
3	Kanchan V Nair, Assistant Director	Member
4	Swagatika Sahoo, TO DM	Trade Expert
5	Shweta Jaiswal, TO Cos	Trade Expert
6	Sarbojit Neogi, VI COPA	Trade Expert

Trade Expert will be responsible to collect, verify the resume and documents of the candidates and conduct the Theory and Practical Test along with preparation of Questionnaire for the selection of their respective trades under the supervision of Senior Officials.

*This is issued with the approval of AOD through Computer No. 51551 .*

HOD/RD

*[Signature]*  
17/11/2022

Copy to : 1. All concerned  
2. Notice Board

*o/c*  
*[Signature]*  
17-11-22

GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP  
DIRECTORATE GENERAL OF TRAINING  
NATIONAL SKILL TRAINING INSTITUTE FOR WOMEN KOLKATA  
CP-16, SECTOR-V, SALT LAKE, KOLKATA-700091

T-11012/21/2022-O/o NSTI(W) KOLKATA

Dated: 17.11.2022

**OFFICE ORDER**

In pursuance of the mail dated 20.10.2022 received from DGT, CFI – regarding engaging Guest Faculty at NSTI(W) KOLKATA. As per the guidelines written exam, skill test and interview is to be conducted on 21.11.2022 & 22.11.2022 at NSTI(W) Kolkata for Engagement of Guest Faculty. The Programme of written exam, skill test and interview Examination and duty roster of the test are given below.

- |   |   |
|---|---|
| 1. Chairman of the Local Board of Examiners | : Shri N. R. Aravindan, Regional Director |
| 2. Superintendent of the Examination        | : Smt. Kanchan V. Nair, ADT/ Principal    |
| 3. Administrative Officer                   | : Dr. Alok Ranjan Prusty, TO              |
| 4. Training In-charge                       | : Mrs. Manjil Nojun Bhajani, TO           |
| 5. In-Charge, Trade Testing Cell            | : Mrs. Swagatika Sahoo , TO               |

**Programme & Duty Roster of the Written Exam, Skill Test and Interview Examination For  
Engagement of Guest Faculty**

Date & Day	Time of Commencement	Subject
21.11.2022 (Monday)	10:00 AM	Physical Document Verification
22.11.2022 (Tue)	10:00 AM	Written Exam, Skill Test & Interview

**Physical Verification on 21.11.2022 at 10:00 AM**

**All verification team member's Report to Lecture Hall at 9:30 AM**

Verification Team Member's Name	Trade	Duties and responsibilities
1) Dr. Alok Ranjan Prusty, TO	CTS/ CITS - Cosmetology	Original certificates of the candidates should be physically verified (10 AM). The Following original certificates are to be verified. <b>Qualification and Experience As per eligibility Condition for GF</b> (If none of the candidate found as per eligibility for a particular trade approval may please be obtained from Committee)
2) Mrs. Manjil Nojun Bhajani, TO	CTS/ CITS – Fashion Design Technology (FDT)	
3) Mrs. Swagatika Sahoo , TO	CTS- Computer Operator & Programming Assistant (COPA)	
	CITS-Computer Software Application (CSA)	

**Skill Test on 22.11.2022**

Group	Time	Trade Name	Name of Invigilator	Attendant
A	09:30 AM TO 1:30 PM	CTS- Cosmetology	Mrs. Shweta Jaiswal, TO	1. Ms. Ashia Khatun, MTS
		CITS- Cosmetology		
		CTS- FDT & CITS- FDT	Mrs. Swagatika Sahoo , TO	
		CTS- COPA & CITS- CSA	Mr. Sarbojit Neogi, VI	

Written Test on 22.11.2022

Sl. No.	Time	Trade Name	Name of Invigilator (S/Shri/Smt.)	Attendant (S/Shri/Smt.)
01	2:30 PM TO 3:30 PM	CTS- Cosmetology	Dr. Alok Ranjan Prusty, TO	2. Ms. Ashia Khatun, MTS
02		CITS- Cosmetology		
03		CTS- Fashion Design Technology (FDT)		
04		CITS- Fashion Design Technology (FDT)		
05		CTS- Computer Operator & Programming Assistant (COPA) CITS-Computer Software Application (CSA)		

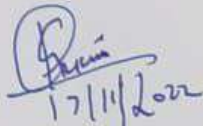
Interview on 22.11.2022

Interview Selection Committee

1. Shri N. R. Aravindan, Regional Director/HOD
2. Shri Ashim Roy, Deputy Director
3. Smt. Kanchan V. Nair, ADT/ Principal
4. Following Trade Experts:

Sl. No.	Trade Name	Name of Trade Experts	Attendant
01	CTS- Cosmetology	Mrs. Shweta Jaiswal, TO	1. Ms. Ashia Khatun, MTS
02	CITS- Cosmetology		
03	CTS- Fashion Design Technology (FDT)	Mrs. Swagatika Sahoo , TO	
04	CITS- Fashion Design Technology (FDT)		
05	CITS-Computer Software Application (CSA)	Mr. Sarbojit Neogi, VI	

*This is issued with the approval of HOD through Computer No, 51551 ,*

  
17/11/2022

(Kanchan V. Nair)  
ADT/ Principal

(N.R ARAVINDAN)  
HOD/RD

**Copy to:-**

1. Training section, NSTI (W) Kolkata-700091
2. All Concerned Officials.

(N.R ARAVINDAN)  
HOD/RD

*o/c*

  
17-11-22