



Government of India
Ministry of Skill Development & Entrepreneurship
 Directorate General of Training
National Skill Training Institute for Women
CP-16 , Salt Lake, Kolkata - 700091



No. NSTI-W/KoL/J-11015/3/2020-Trg. (E-51911)

Date: - 05.08.2022

OFFICE ORDER

With reference to the DGT letter No DGT-11011/24/2020-O/o Dir (CFI), Dated 26/07/2022 regarding the CITS Annual System (2021-22) examination ,the following mentioned officers/officials are hereby directed to attend the Practical exam duty as follows:

TIME TABEL FOR INVIGILATOR DUTY

Sl. No.	Name of the officials		Date of Exam duty
1	Mrs. Kanchan Nair, ADT/ HoO	Chairman	All day
2	Mrs. Manjil N. Bhajani, T.O	Exam Superintendent	All day
3	Mrs. Swagatika Sahoo, T.O	In charge of Trade Testing Cell	All day
4.	Mr. Sarbojit Neogi,VI	IT Nodal Officer	All day

Date & Day	Subject	Name of the Invigilators	Name of Trade & No of students	Room No
07.08.2022 (Sunday) 2:30 PM to 5:30 PM	Soft Skills (Professional Skill)	Mrs. Swagatika Sahoo, T.O	COS-10,FDT-8 CSA-8	FDT CAD LAB
		Mr. Vijay Kumar,DEO	COS-9, FDT-8 CSA-8	AD Lab (2 nd Floor)
		Mrs. Manjil N. Bhajani, T.O	COS-7, DM-4 FDT-9	POT LAB
		Mr. T. Kiran,VI	CSA-5,DM-3 COS-6	SP COMP. LAB
		Mr. Hemant Chaudhary, LDC	COS-6, CSA-4	SP Th. LAB
		Mrs. Jyoti Tamrakar,T.O	COS-10	IBM
08.08.2022 (Monday) to 10.8.2022 (Wednesday) 9:30AM to 6:00 PM	Trade Practical	Mrs. Swagatika Sahoo, T.O	FDT /DM -32	DM CITS / FDT CTS / FDT CITS LAB
		Mrs. Soma Das Talukdar, T.O		
		Mrs. Jyoti Tamrakar,T.O		
		Mr. Sarbojit Neogi,VI	CSA- 25 / IDD-1	IBM / COPA LAB
		Mr. H. Bhattacharya, VI		
		Mrs. Manjil N. Bhajani, T.O	Cosmetology- 48	COS CTS/ CITS IAB
Mrs. Sweta Jaswal, T.O				
12.08.2022 (Friday) & 13.8.2022 (Saturday) 9:30AM to 6:00 PM	Training Methodology (Practical)	DR. Alok Ranjan Prusty, TO	FDT /CSA/ IDD-51	SP COMP. LAB
		Mrs. Sweta Jaswal, T.O	COS /DM- 55	POT LAB

01	Mr K. Sardar	Attendant	All day
02	Ms. Ashia Khatoon	Attendant	

Note: All concerned and attendant are requested to report 30 mins before commencement of the examination.

[Signature]
5/8/2022

Principal
NSTI-W, Kolkata

Copy to: - The concerned invigilators/ Officials as listed above.