



**Government of India**  
**Ministry Of Skill Development & Entrepreneurship**

Directorate General of Training  
National Skill Training Institute for Women  
CP-16, Salt Lake, Kolkata - 700091



No. G-28/20/2022-O/o NSTI(W) KOLKATA

Date: 27.07.2021

**OFFICE ORDER**

In connection with Office order vide no. Z-20/13/2020-O/o NSTI(W) Kolkata, dated 27.07.2022, , the CTS admission fee/Hostel admission fee for the session 2022-23 will be collected through BharatKosh portal by the candidates.

The candidates need to generate CTS admission fee/Hostel fee E-receipt through BharatKosh portal as per the step by step instruction enclosed in Annexure - 1 & 2.

Candidates need to submit E- receipt generated through BharatKosh with Admission form/Hostel Form to Training Section/Concerned Trade in-charges and Hostel in-charge after verification of the original documents.

**The CTS admission fee will be as under:**

\* For General/OBC candidate: Rs. 2000/- ( Through BharatKosh) + Rs. 350/- (Cash Payment: 250/- Caution money and 100/- Zymkhana Fee to cash section): **Total Rs. 2350/-**

\* For SC/ST candidate: Rs. 650/- ( Through BharatKosh) + Rs. 250/- (Cash Payment for Caution money to cash section): **Total Rs. 900/-**

**CTS Hostel Admission Fee:**

For General/OBC/SC/ST : Rs. 1250/- (Through Bharat Kosh) + Rs. 125/- (Hostel Caution money to Cash Section): **Total Rs. 1375/-**

*[Signature]*  
27/7/2022

Principal  
NSTI(W), Kolkata

Copy to: -

1. Cashier/Cash Section, NSTI(W), Kolkata - with an instruction to take Cash Rs. 350/- (Admission Caution Money and zymkhana fee) and Rs. 125/- (Hostel Caution Money) from CTS candidates.

2. Notice Board, NSTI(W), Kolkata

\* Rs. 2000/- (For Admission fee, tuition fee, Exam fee)

Principal  
NSTI(W), Kolkata

## ANNEXURE - 1

### Details for CTS admission fee (2022-23) submission through BharatKosh

Step - 1

Go through Website: [www.bharatkosh.gov.in](http://www.bharatkosh.gov.in)

Step - 2 : Click on "QUICK PAYMENT"

The screenshot shows the BharatKosh website interface. At the top, there is a banner with a red receipt icon and a computer monitor displaying the DGCA website. The banner text reads "Single Window Solution for Receipts Government of India". Below the banner, the main content area is divided into several sections:

- Make payments to Go**: A section with a "Donate to Swachh Bharat Kosh" button and an "Online Donation to Swachh Bharat Kosh" link.
- Payment to Go**: A section with three options: "Non-Registered Users", "Track your Payment / payment history", and "Current Receipt Available for Deposits".
- LOGIN / REGISTER**: A yellow header for the user account section.
- Transaction Summary**: A table showing:
  - Transaction Count: 9768988
  - Total Transaction Amt: 764603.41 Cr
- Navigation Menu**: A list of services including "Gol e-Store", "Quick Payment" (highlighted with a black box and an arrow), "Common Receipts to Go", and "Contribution Grant To NDRF".

The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with weather (31°C Rain) and date (26-07-2022).

Step - 3

Select Ministry/Department : Ministry of Skill Development & Entrepreneurship

Purpose: CTS (PAO Delhi)

Payment Type: CTS Admission Fee

Then Click on "NEXT"

The screenshot shows a web browser window with the URL [bharatkosh.gov.in/NTRPHome/QuickPayment](http://bharatkosh.gov.in/NTRPHome/QuickPayment). The page header includes the Bharatkosh logo (Government of India Receipts Portal) and the Controller General of Accounts, Dept. of Expenditure, Ministry of Finance. A navigation menu contains links for Home, About Us, User Guide, Contact Us, FAQs, Terms And Conditions, and Charge-back and Refund Policy. Below the menu is a banner image with the text "Non-Tax Receipt Portal".

The main content area features a "Quick Payment" form with the following fields:

- Ministry/Department\*: 117 - Ministry of Skill Development & Entrepreneurship
- Purpose\*: CTS (PAO Delhi)
- Payment Type: CTS Admission Fee

A "Next" button is located at the bottom right of the form.

The footer contains navigation links: Home | About Us | Contact Us | Privacy Policy | Disclaimer | Sitemap | Terms & Conditions. It also includes copyright information: ©2015 Controller General of Accounts. All Rights Reserved. Powered by Public Financial Management System.

The Windows taskbar at the bottom shows the search bar, task view, and several application icons. The system tray displays the date and time as 16:03 on 26-07-2022, along with weather and volume icons.

Step - 4

Fill the date as detailed below:

\* Depositor's category: Individual

\* Payment Type:

CTS Admission Fee: Rs. 100/- for Gen/OBC and 25/- For SC/ST

CTS Tuition fee: 1800/- for Gen/OBC and 600/- For SC/ST

CTS Exam Fee: 100/- for Gen/OBC and 25/- For SC/ST

\* Drawing & Disbursing Office(DDO):

106513- Regional Directorate of Skill Development & Entrepreneurship, Kolkata

\* Select Fees as detailed above one by one and click on ADD button

\* Remarks Column fill only once: CTS Admission Fee for the Trade: \_\_\_\_\_ , Session 2022-23

The screenshot shows a web browser window displaying the 'Payment Purpose' form on the bharatkosh.gov.in website. The form is titled 'Payment Purpose' and contains the following fields:

- Depositor's category: Individual
- Purpose: CTS (PAO Delhi)
- Payment Type: CTS Admission Fee
- Ministry: Ministry of Skill Development & Entrepreneurship
- Pay & Account Office (PAO): 005949 - Pr. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi
- Drawing & Disbursing Office(DDO): 106513 - Regional Directorate of Skill Development & Skill Entrepreneurship (RDSDE), Kolkata
- Amount: INR [0]
- Payment Frequency /Period: No Restriction
- Remarks: Remark
- Captcha: Aq2vz7

An 'Add' button is located at the bottom right of the form. The browser's address bar shows the URL 'bharatkosh.gov.in/Ministry/Info/SwachhBharatKosh'. The Windows taskbar at the bottom shows the date and time as 16:21 on 26-07-2022, along with weather information (31°C Light rain).

Step -5

After entered above mentioned details clicked on "NEXT"

Amount: INR 0

Payment Frequency /Period: No Restriction

Remarks: Remark

NeeqNk Get a new Captcha  
Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Captcha

Add

Ministry	Purpose	PAO	DDO	Amount	Payment Period / Frequency	Delete
Ministry of Skill Development & Entrepreneurship	CTS (PAO Delhi) (CTS Admission Fee)	005949 - Pr. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi	106513 - Regional Directorate of Skill Development & Skill Entrepreneurship (RDSDE), Kolkata	100.00	No Restriction	
Ministry of Skill Development & Entrepreneurship	CTS (PAO Delhi) (CTS Tuition Fee)	005949 - Pr. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi	106513 - Regional Directorate of Skill Development & Skill Entrepreneurship (RDSDE), Kolkata	1800.00	No Restriction	
Ministry of Skill Development & Entrepreneurship	CTS (PAO Delhi) (CTS Exam Fee)	005949 - Pr. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi	106513 - Regional Directorate of Skill Development & Skill Entrepreneurship (RDSDE), Kolkata	100.00	No Restriction	

Next →

Step - 6

Filled your personal Details carefully and then clicked on next

The screenshot displays a web browser window with the URL [bharatkosh.gov.in/DepositerInfo/DepositerInfo](http://bharatkosh.gov.in/DepositerInfo/DepositerInfo). The main content area is titled "Depositor's Details" and contains a form with the following fields:

- Name: \*
- Address Line 1: \*
- Address Line 2:
- Country: \*
- State: \*
- District: \*
- City: \*
- Pincode/ Zipcode:
- TAN:
- TIN:
- Mobile Number: \*
- Email: \*

Below the form, there are two radio buttons: "Online payment" (unselected) and "SWIFT/NEFT/RTGS" (selected). At the bottom of the form area, there are "Back" and "Next" buttons.

The browser's address bar shows the URL [bharatkosh.gov.in/DepositerInfo/DepositerInfo](http://bharatkosh.gov.in/DepositerInfo/DepositerInfo). The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the date "26-07-2022" and time "16:29".

Step - 7

Clicked on confirm button after checking all the Fee details and personal details as well.

Google x Revised eligibility criteria and exa x Welcome to Non-Tax Receipt Por x

bharatkosh.gov.in/NTRPHome/Confirmation

### Depositor's Details

Name	Mr. aasdads		
Address 1	sdfs	Address 2	sdfs
City	sdfsdds	District	THIRUVANANTHAPURAM
State	KERALA	Country	INDIA
Pincode/Zipcode		Email	hemantchaudharyvti92@gmail.com
Mobile No. (+91)	7757787878		
TAN		TIN	

### Purpose Details

Sr. No.	Ministry	PAO Name	DDO Name	Purpose and Payment Type	Payment Period / Frequency	Amount (In INR)
1	Ministry of Skill Development & Entrepreneurship	Pt. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi[005949]	Regional Directorate of Skill Development & Skill Entrepreneurship (RDSE), Kolkata[106513]	CTS (PAO Delhi),CTS Admission Fee	No Restriction	100
2	Ministry of Skill Development & Entrepreneurship	Pt. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi[005949]	Regional Directorate of Skill Development & Skill Entrepreneurship (RDSE), Kolkata[106513]	CTS (PAO Delhi),CTS Tuition Fee	No Restriction	1800
3	Ministry of Skill Development & Entrepreneurship	Pt. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi[005949]	Regional Directorate of Skill Development & Skill Entrepreneurship (RDSE), Kolkata[106513]	CTS (PAO Delhi),CTS Exam Fee	No Restriction	100
				INR two thousand only		Total::2000

← Back Save Confirm →

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Type here to search

31°C Light rain 16:32 26-07-2022

Step - 8

Clicked on **pay button** and Complete the payment carefully

Payment Gateway

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards (except Diners Club Card) and also via the Internet Banking of banks through the any Payment Gateways available below. The payment via American Express Credit Card (AMEX) can be made through SBI ePay payment gateway

**Axis Bank and Bank of Baroda Payment Gateway Aggregators.**

 Success Rate 87 %	 Success Rate 83 %	 Success Rate 82 %	 Success Rate 80 %	 Success Rate 78 %	 Success Rate 77 %
 Success Rate 75 %					

Note: Success Rate - No. of Successful Transactions / Total No. of Transactions in a period of 30 days.

Net banking | Debit card | Credit card | UPI

AXIS BANK  
BANK OF BAHRAIN AND KUWAIT  
BANK OF BARODA  
BANK OF INDIA

[View User Charge](#)

Enter the letter shown   [Get a new Captcha](#)

Windows taskbar: Type here to search, 31°C Light rain, 16:36 26-07-2022



## ANNEXURE - 2

### Hostel Admission fee submission through BharatKosh portal

#### Step - 1

Go through Website: [www.bharatkosh.gov.in](http://www.bharatkosh.gov.in)

#### Step - 2 : Click on "QUICK PAYMENT"

The screenshot shows a web browser window with the URL [bharatkosh.gov.in](http://bharatkosh.gov.in). The page features a banner for "Single Window Solution for Receipts Government of India" with a red receipt icon and a computer monitor displaying the DGCA website. Below the banner, the main content area includes a "Make payments to Go" section with options for "Donate to Swachh Bharat Kosh" and "Payment to Gol". The "Payment to Gol" section lists "Non-Registered Users", "Track your Payment / payment history", and "Current Receipt Available for Deposits". On the right, a "LOGIN / REGISTER" sidebar displays transaction statistics: "Transaction Count: 9768988" and "Total Transaction Amt: 764603.41 Cr". A list of services includes "Gol e-Store", "Quick Payment" (highlighted with a black box and an arrow), "Common Receipts to Gol", and "Contribution Grant To NDRF". The Windows taskbar at the bottom shows the search bar, task icons, and system tray with weather (31°C Rain) and date (26-07-2022).

**Step - 2**

Fill the below mentioned data and proceed NEXT

The screenshot shows a web browser window with the URL `bharatkosh.gov.in/NTRPHome/QuickPayment`. The page header includes the Bharatkosh logo and the text "Government of India Receipts Portal" on the left, and "Controller General of Accounts, Dept. of Expenditure, Ministry of Finance" on the right. A navigation menu contains links for Home, About Us, User Guide, Contact Us, FAQs, Terms And Conditions, and Charge-back and Refund Policy. Below the menu is a banner image with the text "Non-Tax Receipt Portal". The main content area features a "Quick Payment" form with the following fields:

- Ministry/Department: 117 - Ministry of Skill Development & Entrepreneurship
- Purpose: Hostel Payment
- Payment Type: Hostel Fee

A "Next" button is located at the bottom right of the form. The footer contains navigation links (Home, About Us, Contact Us, Privacy Policy, Disclaimer, Sitemap, Terms & Conditions), copyright information ("©2015 Controller General of Accounts. All Rights Reserved. Powered by Public Financial Management System"), and a logo. The Windows taskbar at the bottom shows the search bar, task view, and system tray with weather information (31°C Light rain) and date (27-07-2022).

**Step - 3**

Filled the below information and Click on ADD button

The screenshot shows a web browser window with the URL [bharatkosh.gov.in/MinistryInfo/SwachhBharatKosh](http://bharatkosh.gov.in/MinistryInfo/SwachhBharatKosh). The page title is "Payment Purpose". The form contains the following fields:

- Depositor's category:** Individual
- Purpose:** Hostel Payment
- Payment Type:** Hostel Fee
- Ministry:** Ministry of Skill Development & Entrepreneurship
- Pay & Account Office (PAO):** 005949 - Pr. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi
- Drawing & Disbursing Office(DDO):** 106513 - Regional Directorate of Skill Development & Skill Entrepreneurship (RDSDE), Kolkata
- Amount:** INR 1250  
RUPEES ONE THOUSAND TWO HUNDRED FIFTY ONLY
- Payment Frequency /Period:** No Restriction
- Remarks:** CTS Hostel Admission fee Trade Session 2022-23  
10 Character Left
- Captcha:** HYvgBZ (with a "Get a new Captcha" link and the note "Text shown in Captcha is case-sensitive")

The "Add" button at the bottom right of the form is highlighted with a black box.

**Step - 4**

**After Adding proper details with Hostel Fee details, Proceed to NEXT button**

NIC WebVPN | Welcome to eOffice Solution | Welcome to Non-Tax Receipt Por | +

bharatkosh.gov.in/MinistryInfo/SwachhBharatKosh

Purpose:

Ministry: Ministry of Skill Development & Entrepreneurship

Pay & Account Office (PAO): 005949 - Pr. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi

Drawing & Disbursing Office(DDO): 106513 - Regional Directorate of Skill Development & Skill Entrepreneurship (RDSDE), Kolkata

Amount: INR 0

Remarks: Remark

 [Get a new Captcha](#)  
Text shown in Captcha is case-sensitive

Type the text shown as per the image above:

Ministry	Purpose	PAO	DDO	Amount	Payment Period / Frequency	Delete
Ministry of Skill Development & Entrepreneurship	Hostel Payment (Hostel Fee)	005949 - Pr. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi	106513 - Regional Directorate of Skill Development & Skill Entrepreneurship (RDSDE), Kolkata	1250.00	No Restriction	

Type here to search | 31°C Light rain | ENG | 10:35 | 27-07-2022

**Step - 5**

**Fill your personal information as per Aadhar Card/Supporting documents and proceed to NEXT Button**

The screenshot shows a web browser window with the URL [bharatkosh.gov.in/DepositerInfo/DepositerInfo](http://bharatkosh.gov.in/DepositerInfo/DepositerInfo). The page displays a form titled "Depositor's Details" with the following fields and values:

- Name: Ms./Mrs. (dropdown), sunita (text)
- Address Line 1: sdsfsafa (text)
- Address Line 2: (empty text)
- Country: INDIA (dropdown)
- State: WEST BENGAL (dropdown)
- District: MALDAH (dropdown)
- City: KOLKATA (text)
- Pincode/ Zipcode: (empty text)
- TAN: (empty text)
- TIN: (empty text)
- Mobile Number: INDIA(+91) (dropdown), 7877587115 (text)
- Email: hemantchaudharyrvti92@gmail.com (text)

Below the form, there are two radio buttons: "Online payment" (selected) and "SWIFT/NEFT/RTGS". At the bottom of the form area, there are two buttons: "Back" and "Next". The "Next" button is highlighted with a red box.

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**Step - 6**

**Check your proper personal details and proceed with CONFIRM button**

NIC WebVPN x Welcome to eOffice Solution x Welcome to Non-Tax Receipt Por x

bharatkosh.gov.in/NTRPHome/Confirmation

1 Payment Purpose 2 Depositor's Details 3 Confirm Info 4 Pay

**Payment Mode Online**

**Depositor's Details**

Name	Ms./Mrs. sunita		
Address 1	sdfsafa	Address 2	
City	KOLKATA	District	MALDAH
State	WEST BENGAL	Country	INDIA
Pincode/Zipcode		Email	hemantchoudharyvt92@gmail.com
Mobile No. (+91)	7877587115		
TAN		TIN	

**Purpose Details**

Sr. No.	Ministry	PAO Name	DDO Name	Purpose and Payment Type	Payment Period / Frequency	Amount (In INR)
1	Ministry of Skill Development & Entrepreneurship	Pt. Cum-PAO, Ministry of Skill Development & Entrepreneurship, New Delhi[005949]	Regional Directorate of Skill Development & Skill Entrepreneurship (RDSDE), Kolkata[106513]	Hostel Payment, Hostel Fee	No Restriction	1250
				INR one thousand two hundred fifty only		Total::1250

Back Save Confirm

31°C Light rain 10:37 27-07-2022

## Step - 7

### Complete your transaction with proceeding with PAY button

**Payment Gateway**

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards (except Drivers Club Cards) and also via the Internet Banking of banks through the any Payment Gateways available below. The payment via American Express Credit Card (AMEX) can be made through SBI ePay payment gateway.

**Payment through RuPay Credit**

Success Rate 87 %	Success Rate 84 %	Success Rate 82 %	Success Rate 80 %	Success Rate 79 %	Success Rate 77 %
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Success Rate 76 %

Note: Success Rate - No. of Successful Transactions / Total No. of Transactions in a period of 30 days.

Net banking | Debit card | Credit card | LPI

AXIS BANK  
BANK OF BAHRAIN AND KUWAIT  
BANK OF BARODA  
BANK OF INDIA

[View User Charge](#)

Enter the letter shown:  [Get a new CAPTCHA](#)

After you click on 'Pay' button, you will be redirected to a secure gateway. After completing the payment you will be redirected back.

Note: Transactions pertaining to Min. of Information Technology will go through using Union Bank of India, Axis Bank, Bank of Baroda Payment Gateway only.

Note: Please Wait and do not Press Back or Refresh button of your browser while your transaction is being processed.

**Disclaimer:** In case you do not receive transaction status as success or failure after completing all steps in payment process, then wait for 30 minutes and check the status of the transaction using the "track your payment" link on BharatKosh home page. If the status of your transaction is shown as Failed, then proceed to reinitiate a transaction for same purpose again. In case the amount is debited from your account for the Failed case, then you can expect the refund to be credited to your account in 3-5 working days.

I acknowledge and confirm that I have read and agree to the "Terms and condition."

[Back](#) [Pay](#)

Windows taskbar: Type here to search, 31°C Light rain, 10:38, 27-07-2022

**Step - 8**

**Show your Hostel Fee E-receipt to Hostel Incharge for final admission**

	<b>bharatkosh.gov.in</b> Government of India Receipt Portal
<b>RECEIPT</b>	
Transaction Ref.No. <u>2511210008374</u>	Dated: Nov 25 2021 2:25PM
Received from <u>MS./MRS. SHIKHA DATTA</u> with Transaction Ref.No. <u>2511210008374</u>	
Dated <u>Nov 25 2021 2:25PM</u> the sum of <u>INR 150000.00</u> (Rupees <u>One Lakh Fifty Thousand Only</u> ) through Internet based Online payment in the account of <u>CITS (PAO Delhi),, , ADMISSION FEE.</u>	
<b>Disclaimer:- This is a system generated electronic receipt, hence no physical signature is required for the purpose of authentication</b>	
<i>Printed On: 25-11-2021 02:27:54</i>	

**Courtesy :- Controller General of Accounts**